

**‘Role of the Company Director’  
Thursday 10 February 2022  
Halifax Hall Hotel, The University of Sheffield  
CUBO Member Rate £535 + VAT  
Non Member Rate £668.75 + VAT**

## Overview

To provide participants (people who are aspiring to be in a directorship or are currently in one) with an overall understanding of the role and responsibilities of a director.

To provide an insight into how to carry out the role effectively and to protect both the individual and the corporation, as far as practical from potential liabilities.

## The Course will cover:

- How the board functions and board member’s roles
- An overview of statutory books
- How to run an effective board meeting
- Corporate variety
- The legal role of directors and their compliance
- Companies Act 2006
- A director’s guide to staying out of jail
- Basic statutory and criminal liability
- How a director should enforce health and safety
- Director and Officers liability insurance

## Duration

One full day

## How do we book on this course?

Please follow the link below:

[The Role of the Company Director](#)

Or alternatively, please contact Lynn Kenny at [information@universityhospitality.co.uk](mailto:information@universityhospitality.co.uk) or call 07931 648 618

## Jo Haigh CEO fds

- Winner of the Sunday Times NED of the Year award in association with Peel Hunt.
- Non-Exec Director of seven companies.
- Winner of Acquisition International M&A Awards - Most Innovative UK Deal Negotiator 2016 and The AI One to Watch in Corporate Finance.
- Winner of the CBI First Women in Business Services award.
- Shortlisted for Inspiring Leader of the Year Forward Ladies and SME Business of the Year with Forward Ladies.
- Best-selling author of five books, including Keys to the Boardroom.
- Jo has bought and sold over 400 companies in the last 27 years, specialising in owner managed companies.



*Comprehensive review of Directors responsibilities and overall Board governance issues.  
Stimulating discussions and exercises. Excellently delivered.*

**– Simon Rogers**

*The best speaker on Role of a Director and one of the best M&A people in the UK in my  
opinion, I recommend Jo to all my clients!*

**– Bob Battye**

## The venue

This training event will be held at Halifax Hall Hotel, The University of Sheffield, Endcliffe Vale Road, Sheffield S10 3ER

<https://www.halifaxhall.co.uk/>

## Car parking

Ample free car parking on site, please collect a parking permit from reception to display in your car windscreen, or we will email you a permit with the joining instructions nearer the date of the event.

## The Programme:

TIME	SESSION
9.00 am – 9.30 am	Arrival and Introductions
9.30 am – 11.00 am	What is a Director Exactly?
11.00 am – 11.15 am	Tea/Coffee break
11.15 am – 12.45 pm	Legal and Governance Duties The Appointment Process The Disqualification Process
12.45 pm – 1.30 pm	Lunch
1.30 pm – 15.00 pm	The Board Meeting Process Getting the Best from the People around the Board Table Directors Dilemmas Bribery Act
15.00 pm – 15.15 pm	Tea/Coffee break
15.15 pm – 16.30 pm	What do you Know so Far? Case Study
16.30 pm	Course Ends