

**‘Role of the Company Director’  
Tuesday 21 November 2017  
Juniper Room, Telford Conference Centre, Wolverhampton  
CUBO Member Rate £495 + VAT**

## Overview

To provide participants (people who are aspiring to be in a directorship or are currently in one) with an overall understanding of the role and responsibilities of a director.

To provide an insight into how to carry out the role effectively and to protect both the individual and the corporation, as far as practical from potential liabilities.

## The Course will cover:

- How the board functions and board member’s roles
- An overview of statutory books
- How to run an effective board meeting
- Corporate variety
- The legal role of directors and their compliance
- Companies Act 2006
- A director’s guide to staying out of jail
- Basic statutory and criminal liability
- How a director should enforce health and safety
- Director and Officers liability insurance

## Duration

One full day

## How do we book on this course?

Please follow the link below:

<https://www.eventbrite.co.uk/e/role-of-the-company-director-tickets-36508861989>

Or alternatively, please contact Lynn Kenny at [information@universityhospitality.co.uk](mailto:information@universityhospitality.co.uk) or call 0114 222 8983/28907

## Jo Haigh CEO fds

- Winner of the Sunday Times NED of the Year award in association with Peel Hunt.
- Non-Exec Director of seven companies.
- Winner of Acquisition International M&A Awards - Most Innovative UK Deal Negotiator 2016 and The AI One to Watch in Corporate Finance.
- Winner of the CBI First Women in Business Services award.
- Shortlisted for Inspiring Leader of the Year Forward Ladies and SME Business of the Year with Forward Ladies.
- Best-selling author of five books, including Keys to the Boardroom.
- Jo has bought and sold over 400 companies in the last 27 years, specialising in owner managed companies.



*Comprehensive review of Directors responsibilities and overall Board governance issues.  
Stimulating discussions and exercises. Excellently delivered.*

**– Simon Rogers**

*The best speaker on Role of a Director and one of the best M&A people in the UK in my  
opinion, I recommend Jo to all my clients!*

**– Bob Battye**

## The venue

This training event will be held in the Juniper Room at the Telford Conference Centre, Telford Innovative Campus, University of Wolverhampton, Shifnall Road, Priorslee, Telford TF2 9NN (SC Block). Further information about the venue can be found at:

<http://www.wlv.ac.uk/business-services/conferencing-solutions/conferences-meetings/telford-innovation-campus/telford-conference-centre/>

## Car Parking

There is ample free car parking available on site.

## The Programme: Tuesday 21 November 2017

TIME	SESSION
9.00 am – 9.30 am	Arrival and Introductions
9.30 am – 11.00 am	What is a Director Exactly?
11.00 am – 11.15 am	Tea/Coffee break
11.15 am – 12.45 pm	Legal and Governance Duties The Appointment Process The Disqualification Process
12.45 pm – 1.30 pm	Lunch
1.30 pm – 15.00 pm	The Board Meeting Process Getting the Best from the People around the Board Table Directors Dilemmas Bribery Act
15.00 pm – 15.15 pm	Tea/Coffee break
15.15 pm – 16.30 pm	What do you Know so Far? Case Study
16.30 pm	Course Ends