

**'For one night only'**  
**Using Student Accommodation for conferences & Tourists**  
**Tuesday 2 December, 2014**  
**Halifax Hall Hotel, University of Sheffield**  
**9.00 am – 4.45 pm**  
**£225**

### **Why should you attend?**

Some universities are lucky enough to have their own dedicated conference accommodation to house conference guests. Others have to rely on student accommodation to house all conference guests. This one day seminar will look into the legalities of using student accommodation as a hotel or hostel for tourists, and the challenges that this will bring to staff. Are there any reasonable adjustments that should be made to accommodate guests with disabilities?

There are minimum standards as set out in the Housing Act 2004, applicable UUK or ANUK code of standard that all student accommodation must meet. But are these standards sufficient when operating as a hotel or hostel?

### **Who should attend?**

This seminar is designed for managers and staff working in student accommodation and conferencing, and will focus on the key legal aspects of running conferences and opening student accommodation to tourists. It will also bring you up to date on how group bookings are treated differently from individual bookings and why business to business contracts (B2B) can contain stricter terms than business to consumer (B2C) contracts.

### **What are the aims of the training session?**

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### **What will we get out of the day?**

At the end of the training, delegates will be able to:

- Understand the legalities of using student accommodation as a hotel or hostel
- Manage/escape from liability of damage to guests' property. Find out more about the advantages and disadvantages of using disclaimers.

- Know any special measures needed when dealing with youngsters e.g. visiting from language schools who may not understand instructions, warning signs or requests made by staff
- Ensure that young visitors are booked into appropriate rooms when travelling with their parents. Can they stay in their own rooms or should they share with parents?
- Have a full understanding of how to accommodate visitors with disabilities – what reasonable adjustments will need to be made.
- Be up to date on the level of discretion that institutions can have when deciding whether to accommodate a conference guest or occasional visitor

### How do we book on this course?

Online bookings can be made at the UHS website [www.universityhospitality.co.uk/seminars](http://www.universityhospitality.co.uk/seminars). Please submit your booking by 18 November, 2014. Alternatively, please contact Diane Davies at [information@universityhospitality.co.uk](mailto:information@universityhospitality.co.uk) or call 0114 222 8983.

### Trainer



The course is led by Hilary Crook. Hilary Crook, Solicitor, is the principal of Hatch Legal. Hilary advises clients on all aspects of commercial property law, and over the last 15 years has developed a special focus on clients in the HE sector. She has advised over 30 universities and colleges, and around half the business her firm does is for the HE sector. Her UHS seminars are informative, well structured and clearly explained.

Comments from previous years included:

*'Very useful, first class presenter, keeps things simple and straightforward'*

*'Excellent presentation of material, seminar very informative and engaging at all times'*

*'More information can be found at Very interesting, food for thought'*

*'As always, could listen to Hilary all day'*

*Hilary has been chosen as the winner of the Corporate Intl Magazine 2011 Global Award for 'Education Lawyer of the Year in the UK'.*

### The Venue

This training event will be held at Halifax Hall Hotel, University of Sheffield. More information about Halifax Hall can be found at [www.halifaxhall.co.uk](http://www.halifaxhall.co.uk)

### The Timings

Registration will be from 9 am with the seminar commencing promptly at 9.30 am. The training day will then conclude at 4.45 pm.